



## **Taming the Behaviour Monster and Cultural Immersion. Siem Reap, Cambodia 8 to 14 July 2018 (hereafter called the "Event")**

### **Terms and Conditions (There are 3 pages)**

In registering for this event, organised by BehaveAbility (ABN:26863175119), delegates agree to the following Terms and Conditions:

### **Registrations**

Registration places are limited and will be allocated on a strictly 'first in' payment basis. If space is unavailable you will be notified immediately, and if it suits you, placed on a waiting list.

### **Conference Fees and Payments**

A confirmation email will be issued immediately upon registration and a Tax Invoice, for 20% of the total cost, will be issued via email, within 3 days of registration. Payment of this deposit is required within 21 days of receipt of the invoice. A tax invoice for the balance of all costs owing will be emailed to delegates on or after 18 March 2018, with payment of this invoice due by 8 April 2018.

**Please DO NOT book any flights until you receive your initial tax invoice. This invoice will serve as confirmation of your attendance.** All prices listed in the Terms and Conditions include GST and are in Australian Dollars, unless otherwise specified.

Payment may be made by credit card, cheque or EFT.

Please contact Ian Luscombe on 0414 230 496 or email

[ian@behaveability.com.au](mailto:ian@behaveability.com.au) if you do not receive the confirmation email or have any questions regarding the payment process.

## **Cancellations**

Cancellation of a registration must be advised via email to BehaveAbility at the following address: [info@behaveability.com.au](mailto:info@behaveability.com.au)

The following refunds will apply from the date of receipt of notification:

On or before 8 April 2018 (3 months out): 100% refund

From 9 April to and including 8 May 2018 (2 months out): 80% refund.

From 9 May to and including 8 June 2018 (1 month out): 70% refund.

From 9 June to and including 24 June 2018 (2 weeks out): 50% refund.

After 24 June 2018 (13 days out): No refund.

As an alternative to cancellation, your registration may be transferred to another person. Please advise us in writing as soon as you can.

## **Disclaimer of Liability**

We reserve the right to amend any part of the conference program, including tourist and cultural events should it be necessary. Every effort will be made to ensure a program of equivalent standard and value is delivered should unavoidable changes occur. We will not accept any liability for damages of any nature sustained by participants for loss or damage to their personal property as a result of their attendance at the event. Delegates use the venue and engage in all associated activities at their own risk.

## **Insurance**

Registration fees do not include insurance of any kind. It is strongly recommended that all delegates take out personal travel and medical insurance prior to attending the event. The policy should include loss of fees through cancellation of your participation or through cancellation of the event itself, loss of airfares for any reason, medical expenses, loss or damage to personal property, additional expenses and repatriation should travel arrangements have to be altered. BehaveAbility will not take any responsibility for any delegate failing to insure.

## **Privacy**

In registering for the conference you accept that relevant personal details will be forwarded to the Park Hyatt Siem Reap and local travel agencies and others involved in the organisation of the event.

During the event, photos and video footage may be taken. Unless you advise us otherwise, your registration for the event implies permission for us to use the photos and video for publicity, promotional or instructional purposes, including uploading to the internet.

## **Travel to and from Siem Reap**

Travel to and from Siem Reap is not included in the registration fee. Delegates will need to organise and pay for this themselves. Delegates need to provide us with flight arrival details to enable us to organise transfers from Siem Reap airport to the Park Hyatt Hotel and to inform the Hotel of expected arrival times.

**Force Majeure**

We shall not be liable to you for travel, accommodation or other costs and expenses incurred if we are required to cancel or relocate the conference as a result of an event outside our control (including, but not limited to; acts of God, floods, lightning, storm, accident, fire, explosion, war, military operations, civil disturbance, acts of terrorism or threats of any such acts, any strike action, lock-outs or other industrial action, a pandemic, epidemic or other widespread illness).

**List of Participants**

In registering for this event, relevant details, such as name, organisation and contact details (email and/or phone) may be incorporated into a delegate list for the benefit of all delegates. Please let us know if you would prefer us not to do this.

**Non-attendance at specific programs**

Delegates will not be refunded for any of the event's programs (eg. tours, massages, cocktail reception, presentations, dinners, etc) that they miss or choose not to participate in.

**Tax Deductibility**

Delegates will need to seek independent advice regarding whether this event is a tax-deductible item for them.

**Special Dietary/Physical Requirements**

Special dietary/physical requirements will be catered for if requested before the event registration closing date of 24 June 2017. Please indicate any special requirements on your registration form or email Ian Luscombe at [ian@behaveability.com.au](mailto:ian@behaveability.com.au) with your specifications. We will do our best to assist you. Special requests on the day cannot be guaranteed.